

GREENARK VENUE INFORMATION

*This is an informal and non-exhaustive guide to the venue and facilities. It does not replace any legal documentation.

CAPACITY: 40 seated, 60 standing

BUILDING ACCESS:

Access to the venue is via a keysafe, located next to the main entrance.

The code for this will be provided near to the hire date.

FIRE EXITS:

There are two. The main front entrance and at the back of the main hall.

FIRE ALARM:

A manual fire alarm is located in the foyer. The emergency action plan is displayed within the venue and we ask hirers to be familiar with it.

PARKING:

Cars should be parked in the GBC carpark behind GreenArk - 4 hours free parking is available between 6am & 6pm. The front of the building is private parking for GSC staff only, but may be used for loading and unloading. GSC accepts no responsibility for cars parked on the premises or in the GBC carpark. Gate access to the carpark is a combination lock and the number will be provided near the hire date.

ACCESSIBILITY:

There is a wheelchair accessible path that wraps around the building to provide access to the main entrance, the fire exit located at the rear of the main hall and the GBC carpark. An accessible toilet is available and all the facilities are on one level.

KITCHEN:

Greenark has a small kitchen, with a fridge, microwave and kettle. There are no other cooking facilities onsite. As this is our main rehearsal space, we ask users not to take anything from the cupboards clearly marked as GSC Only or force open any locked cupboards.

TOILETS:

There are three toilets onsite, one of which is accessible. The key to the accessible toilet is located either next to the door at low level, or in the lock.

Supplies (toilet paper, hand wash and hand towels) are located under the sink in the kitchen.

HEATING:

The heating at GreenArk is provided by a heat pump source. This is on a timer to cover the hours of use. Please do not touch any of the controls located in the 'Green room'. The heating can be turned up using the thermostat in the main hall, but please note that this will not go above the temperature set on the main controls (currently 22 degrees). This should provide a comfortable heat, though GreenArk is an older building and as such we'd recommend layered clothing to ensure comfort!

MISCELLANEOUS: Hand gel is located next to the main entrance. Table and chairs are stacked at the end of the main hall and are available for use – please return at the end of the hire period.